

# CHANGE OF DEGREE LEVEL REQUEST

Use this form to change your degree level from master's to doctoral, doctoral to master's, or master's to master's, within the same major. International students must consult with an international student advisor to discuss how a change of degree level affects their immigration status.

_____ <b>Last/Family Name</b>	_____ <b>First/Given Name</b>	_____ <b>Middle Name</b>
_____ <b>Last 4 digits of VT ID:</b>	<b>Citizenship</b> U.S. Citizen    Permanent Resident    Non-U.S. Citizen* <i>*If non-U.S. citizen, please list your visa status:</i> _____	
_____ <b>E-mail Address:</b> <small>@vt.edu account, preferred</small>	_____ <b>Current Program:</b>	_____ <b>Degree Level</b> Doctoral Education Specialist Master's

## Campus

Blacksburg    Hampton Roads    National Capital Region    Richmond  
Roanoke    Southwest Virginia    Virtual

## I wish to change my admission status from:

Master's to Doctoral    Master's to Direct PHD    Doctoral to Master's    Other: \_\_\_\_\_ to \_\_\_\_\_  
(Master's Degree Earned)    (Master's Degree Not Yet Earned)

## Term Change Effective

Fall    Spring    Summer    Year \_\_\_\_\_

\_\_\_\_\_  
STUDENT Signature Date (MM/DD/YY)

\_\_\_\_\_  
COMMITTEE CHAIRPERSON Signature    Printed Name    e-mail (@vt.edu, preferred)    Date (MM/DD/YY)

\_\_\_\_\_  
DEPARTMENT HEAD Signature    Printed Name    e-mail (@vt.edu, preferred)    Date (MM/DD/YY)  
or authorized GRADUATE PROGRAM DIRECTOR

\_\_\_\_\_  
DEPARTMENT CONTACT (GRADUATE STAFF COORDINATOR) Signature    Date (MM/DD/YY)

\_\_\_\_\_  
INTERNATIONAL ADVISOR (for F-1 and J-1 students) Signature    Date (MM/DD/YY)

\_\_\_\_\_  
GRADUATE SCHOOL Signature    Date (MM/DD/YY)

Submit your completed form:  
<https://gs.vt.edu/forms>  
120 Graduate Life Center, Blacksburg  
NVC 7054 Haycock Road, Falls Church  
For assistance, call 540-231-8636 or  
e-mail [grads@vt.edu](mailto:grads@vt.edu)